



**Minutes of STICK meeting held at Summerlee,
Coatbridge on Monday 8 August 2011.**

Present	
Ian Brown (NMS), Miriam McDonald (RCAHMS) (Chair), Justin Parkes (North Lanarkshire Council) (Minutes), Jennifer Reid (St Andrews Preservation Trust), Rhona Rodger (Dundee City Council), Laura MacCalman (West Dunbartonshire Council), Karen Bell (Almond Valley), Swinbank (National Mining Museum Scotland), David Reid (Dumfries & Galloway Aviation Museum), Kiara King (Ballast Trust).	
1. Apologies	
Rowan Brown (National Mining Museum Scotland), Gill Findlay (MGS), Alexander Hayward (NMS), Mark Watson (Historic Scotland) Jilly Burns (NMS).	
2. Minutes of Previous Meeting	
The Minutes of 20 June 2011 were approved.	
3. Matters Arising	ACTION
<ul style="list-style-type: none"> Megan Combe has compiled the STICK paperwork ready for MM to transfer it to RCAHMS for long-term storage. A bank account will be opened. JR now Membership Secretary. The machine tools project has raised a potential problem re the Constitution: the Esmee Fairbairn Foundation does not consider that STICK as currently constituted is in a position to received funds from them. Working group to be set up. It was agreed that it would be desirable for STICK to prepare a response to the consultation on a National Strategy for Museums which is being led by MGS (NMS, NGS, AIM and Glasgow Museums are on the steering group). 	<p><i>Done</i></p> <p><i>MMJP/RB to meet 11 August. DONE</i></p> <p><i>Working group: JP/RR/MMD to meet September</i></p> <p><i>GF to be contacted by MMD for more information about deadline for STICK to comment.</i></p>
4. Update on Old Tools, New Uses	ACTION
<p>Letter sent July 2011 to Fiona Hyslop's office. May not hear for another 4-6 weeks.</p> <p>A launch will be held in September or October, possibly at Summerlee.</p>	<p><i>MMD to try and get dates for the launch from the Minister's office.</i></p> <p><i>DONE – Minister not available</i></p>
5. Machine Tools Project: update	ACTION
<p>An application submitted to the Esmee Fairbairn Collections Fund has been unsuccessful.</p> <p>A sub-group to be set up to take this project forward and exploring possible partners/funding.</p>	<p><i>The working group to hold a meeting in September 2011. The project working group to consist JP, KS, MM, RR and ES.</i></p>
6. Web Update	

<ul style="list-style-type: none"> ▪ KK has asked all to consider what we want to see on the website going forward. Project pages most looked at. KK presented sheet showing stats for the site. ▪ Test Contact page website to be carried out. ▪ Listserve to be explored for STICK use. ▪ Blog content required. 	<p>All Committee to send comments to KK.</p> <p>MMD - DONE</p> <p>All Committee.</p> <p>All Committee.</p>
<p>7. Scottish Industrial Heritage Days: progress</p>	<p>ACTION</p>
<p>STICK will be participating in this year's Doors Open Days. Cards received. Logistics to be tackled. MMD and KK to keep spreadsheet updated and identify the sites and helpers needed for weekends 1 and 2 over the next two weeks. Weekends 3 and 4 to be looked at.</p> <p>STICK thanks The Ballast Trust for paying for the production of 1,000 postcards. Stickers ordered to go on the cards, using different colours for different venues and unique numbers for each site.</p>	<p>MM and KK to update spreadsheet and identify what to be done next – brief project plan available on google docs site.</p> <p>All Committee to support. MM/KK to contact Committee.</p>
<p>8. Conference 2011: Knowledge Sharing</p>	<p>ACTION</p>
<ul style="list-style-type: none"> ▪ The 2011 conference is scheduled for 1 October. Venue NMS. ▪ Running order nearly complete. ▪ Flier to be sent out 10th August 2011. ▪ Delegate packs to be completed. ▪ Paypal to be set up. 	<p>Conference working group to keep in touch by email.</p> <p>LM to send to JR for circulation.</p> <p>IB/ES</p> <p>RR</p>
<p>9. AOB</p>	
<ul style="list-style-type: none"> ▪ STICK proposal for a presentation at the MGS conference on 16 September was accepted: JB will be chairing the session that includes the presentation. ▪ North Lanarkshire Museums and NMS hope to hold another Monument Fellowship knowledge transfer event with STICK in Spring 2012, possibly involving moulding and casting at Granton, JP and KS will keep all updated. 	
<p>10. Date and Venue for Next Meeting</p>	
<p>Saturday 1 October after the Conference event, NMS, Edinburgh.</p>	