



Scottish
Transport &
Industry
Collections
Knowledge
network

**Minutes of STICK meeting held in the Darien
Meeting Room at the National Museums
Scotland
8th March 2010**

Present	
Rowan Brown (NMS), Alexander Hayward (NMS), Stephen Raeside (Clyde Heritage Trust), Georgina Ripley (MGS), Justin Parkes (North Lanarkshire), Megan Combe (NMS), Catherine Gillies (Hope MacDougall Collection), Miriam McDonald (RCAHMS), Ellie Swinbank (Scottish Mining Museum), Lyn Wall (NMS), Karen Bell (Almond Valley), Kiara King (Ballast Trust), Jenny Brown (Aberdeen City Museums), John Hume (RCAHMS), Niamh Conlon (Falkirk Museums), Jennifer Reid (NMS/St Andrews University)	
1. Apologies	
Fergus Waters (Scottish Mining Museum), Miles Oglethorpe (Historic Scotland)	
2. Minutes of Previous Meeting	
Minutes of 11 January were approved	
3. Matters Arising	ACTION
Web Group Still investigating Google Analytics password. The website was updated to advertise the Subject Specialist Consultant Post.	Web Group: NC exploring Google Analytics password issue
ERIH – no news to report.	
4. Effective Collections (see minutes of 25 November 2009 for background)	ACTION
RB circulated a timeline for the project around the group. A letter had been drafted to the minister and will be posted by the end of the week; Fiona Hyslop's reply will determine the date for the official launch. This draft was circulated around the group. A draft flyer has been produced to advertise the project.	
STICK Effective Collections Project Group met and approved job descriptions for the subject specialist consultant. The post have been advertised on the Museums Association site, Leicester Jobs site and STICK site. There have been at least three applications so far, all from candidates with suitable experience. Application deadline is 22 nd March. The group will be meeting on the 26 th March to conduct telephone interviews, and the posts will be filled then. The appointed specialist consultant will train with the group prior to drop in sessions.	STICK Effective Collections Project Group: Meeting on 26th to interview applicants and appoint specialist consultant.
Drop in workshops – the first workshop/launch is to be held at the National Piping Centre, Glasgow on the 1 st , 2 nd or 9 th June, 11am-4pm. Papers will be presented in the morning, with the drop in workshop in the afternoon. The second workshop is to be held in Aberdeen on Thursday 24 th June. The third drop in session will happen at the Highland Folk Museum on the 7 th September. MC suggested using the gymnasium at the Gallery of Modern Art as a possible plan B for the closing drop in	1. Jenny Brown to finalise date for drop in workshop in Aberdeen. 2. dates for drop in workshops to

<p>session at the end of September, which will happen on the weekend somewhere in Edinburgh. It was suggested that the group could invite itself to the parliament for the finale. The possibility of turning the flyer into an e-flyer was discussed. MC requested that there was a strong and visible STICK presence at all of these events.</p>	<p><i>be finalised by the end of the week.</i></p> <p><i>3. RB to change “Old Tools, New Skills” to “Old Tools, New Uses” in all documentation.</i></p> <p><i>4. MC to produce a rota for steering group member to attend drop in events</i></p>
<p>LW raised the subject of pre-registering for the drop in sessions. Rules and instructions need to be set so that participants know what to expect on the day. NC raised a question about whether or not the drop in sessions should be open to the public. The option of opening the weekend session to the public was discussed. It was decided that there would need to be very strict requirements if this was to go ahead, and whether or not pre registering was an option in this case.</p>	<p><i>1. Subgroup to look into preregistering for appointments in drop in sessions.</i></p>
<p>CG raised the importance of a good marketing schedule, and discussed the important of a good timetable for media realises for the highest impact. This led to a discussion on branding at the drop in sessions, and it was decided that banners would look good to decorate the venues. LW suggested that there might be some funding available for a banner from NMS.</p>	<p><i>1. A “save the date” flyer to be sent out, followed by a more detailed flyers with further instructions.</i></p> <p><i>2. The first of a series of adverts to be drafted.</i></p> <p><i>3. Subgroup to get prices for banners to LW</i></p>
<p>JBr enquired as to the available training for disposal for participants of the Old Tools New uses scheme. It was agreed to direct any enquiries to the MAs guidelines on disposal, and that as much literature as possible on disposal should be made available on the website. GR informed the group that the MGS disposal project was in its second phase. RB pointed out that in some institutions disposal can be a very lengthy process and there are short deadlines for this project. AH questioned whether or not disposal timeframes were an issue, and if they were there needed to be an effort to find a way to follow due procedure but speed up the process. JBr suggested that larger institutions could put their policies on the website to prompt</p>	<p><i>LW to speak to Pam Babes about making NMSs disposal policy available as a template.</i></p>

thought for smaller museums. Info needs to be added to the website as support and advice for smaller institutions.	
JP questioned whether or not institution can accept objects from donors for the project. This was followed by a discussion and agreed it was the decision of each institution due to space restrictions. AH stated that institutions need to be clear that they are not holding places for objects, and that they should not accept any object that they wouldn't under normal circumstances.	
JH raised the idea of creating a link from the donor to the recipient. This would be attractive to the donor, particularly if the recipient had a sentimental attachment to the object. RB suggested that this would be great for the educational package.	<p>1. RB to put the idea of donor-recipient links in the brief</p> <p>2. Planning for the next phase of the project will be done on 26th March</p>
5. WEB Update	ACTION
Kiara King has joined the webteam. The group discussed the importance of making sure that the website is as up to date as possible with all upcoming events. CH suggested the use of the website to recruit new members, who are not from industrial museums.	Web Group: ongoing
6. Conference 2010	ACTION
The third STICK annual conference will be held in Saturday 16 October 2010. Miriam suggested the National Museum of Flight at East Fortune as the venue due to its transport links and good parking.	
<p>A number of possible speakers were discussed:</p> <ul style="list-style-type: none"> - Cathy Peattie (Falkirk East MSP) or Chris Harvie (Mid Scotland and Fife MSP) to talk on SRPS - Speaker from Dounreay, to give a project update, discuss their public consultation process and the future of collecting. - Gordon Rintoul or Frank Little from the museums think tank to give update - Speaker to talk about the planning and opening of Lighthouse Museum. - Jim Tildesley from the Maritime Museum 	MC to pass on contact details for Gordon Rintoul and Frank Little
<p>It was agreed that the break out discussion groups at the last conference were a success and the same format should be followed in October.</p> <p>More discussion is need regarding how payment will be collected and whether or not to cater the conference.</p> <p>It was agreed that a flyers/e-leaflets should be produced to advertise the conference.</p>	Conference Group to finalise location and write to speakers.
7. AOCB	ACTION
MC - partnerships putting together programme of events and	ES to be added

<p>workshops. LW asked for suggestions for training workshops. ES will continue to be the Scottish Mining Museum's representative. KB – Almond Valley is about to start recognition application and is open to suggestions regarding recommendations. NC has a new exhibition opening titles "Afterlife" until the 20th March MM is currently recording the processes used at Port Dundas. JBr – currently undertaking a feasibility study on oil gas displays. Planning a lecture series in Autumn on granite. Has an exhibition opening at Easter on industries at the Maritime Museum. CG reminded everyone about the 2012 Year of the Islands celebrations. JP has an exhibition on Coal open just now. AH –National Museum of Flight has two exhibitions opening in time for Easter, "The Jet Age" and "The Parachute Store".</p>	<p><i>to mailing list</i></p>
<p>KK brought up the connections between instructions and manuals to the domestic objects</p>	<p><i>To be discussed on 26th March</i></p>
<p>8. Date and Venue of Next Meeting</p>	
<p><i>Aberdeen Maritime Museum 10th May 10:45am</i></p>	